I. POLICY
Narrative assessment will be provided if a student has four or more sessions in a small group or clinical setting of 12 or fewer students with the same instructor at each session of a preclinical course (years 1 and 2).

Narrative assessment will be provided to all students participating in each clinical clerkship or clinical elective (years 3 and 4).

II. PURPOSE
Faculty assessment of a student’s performance, including their non-cognitive achievement, is essential to their ability to reflect and improve. This type of assessment is best achieved in small group or individual learning settings.

III. SCOPE
This policy applies to:
• Course and clerkship directors
• Teaching faculty, including graduate students, residents, and fellows who participate in the teaching and evaluation of medical students
• Medical Students

IV. POLICY AUTHOR(S)
• Office of Medical Education

V. RELATED POLICIES AND PROCEDURES
• Policy on Timeliness of Evaluations in Courses, Clerkship, Electives and Sub-Internships

VI. REFERENCES
LCME Standard 9: Teaching, Assessment, and Student and Patient Safety: A medical school ensures that its medical education program includes a comprehensive, fair, and uniform system
of formative and summative medical student assessment and protects medical students' and patients' safety by ensuring that all persons who teach, supervise, and/or assess medical students are adequately prepared for those responsibilities.

LCME Element 9.5: Narrative Assessment: A medical school ensures that a narrative description of a medical student's performance, including his or her non-cognitive achievement, is included as a component of the assessment in each required course and clerkship of the medical education program whenever teacher-student interaction permits this form of assessment.

VII. APPROVALS
Curriculum Committee
Education Policy Council
Dean, School of Medicine, December 22, 2017