

Policy on Time Limitations for Completing Portions of the MD Degree Program

I. POLICY

UPSOM requires that students must be academically eligible to receive the MD degree at the regular spring commencement exercises during the 6th academic year following initial enrollment.

In order to be considered to be making satisfactory academic progress, students must successfully complete all first and second year course work in no more than 3 years in order to proceed to the third year, and all third and fourth year course work in no more than 3 years in order to be permitted to graduate.

Exceptions to the time limitations may be made for students who are enrolled in joint or dual degree programs (such as the MSTP program) or other special study research fellowships and who have not had academic difficulties; and students who are placed on a leave of absence for reasons such as illness or other extenuating circumstances.

A student may be granted a leave of absence, for a variety of reasons. The period of time for which an individual student has an approved leave shall be excluded from the maximum time frame in which a student will be expected to complete the MD degree program.

Any exceptions to this policy are granted by the Committee on Student Promotions.

II. PURPOSE

To provide a time-based framework for decisions about student advancement and promotion to guide decisions of the Committee on Student Promotions.

III. SCOPE

This policy applies to:

- Medical students

IV. POLICY AUTHOR(S)

- Office of Medical Education

V. RELATED POLICIES AND PROCEDURES

- Policy on Academic Requirements for Advancement and Graduation
- Policy on Academic Dismissal and Appeals
- Policy on Leave of Absence
- Policy on USMLE Examinations and Clinical Competency Assessment

VI. REFERENCES

• LCME Standard 9.9: Single Standard for Promotion, Graduation and Appeal Process: A medical school ensures that the medical education program has a single standard for the promotion and graduation of medical students across all locations and a fair and formal process for taking any action that may affect the status of a medical student, including timely notice of the impending action, disclosure of the evidence on which the action would be based, an opportunity for the medical student to respond, and an opportunity to appeal any adverse decision related to promotion, graduation, or dismissal.

• LCME Standard 10.3: Policies Regarding Student Selection/Progress and Their Dissemination: The faculty of a medical school establish criteria for student selection and develop and implement effective policies and procedures regarding, and make decisions about, medical student application, selection, admission, assessment, promotion, graduation, and any disciplinary action. The medical school makes available to all interested parties its criteria, standards, policies, and procedures regarding these matters.

VII. APPROVALS

Education Policy Council

Dean, School of Medicine, December 30, 2018