

**UPSOM Curriculum Committee  
Minutes of the 450th Meeting  
October 18, 2021**

Jason Rosenstock, MD, Chair  
Bill Yates, PhD, Vice-Chair

Business of the Curriculum Committee on October 18, 2021

<b>Motion</b>	<b>Vote Tally</b>	<b>Approved?</b>
Approval of Minutes from the Oct 4 meeting	13 Yes, 0 No	YES
Approval of ILS 'The I's Have It: Immunization, Immunodeficiency, and Inflammation in Kids'	17 Yes, 0 No	YES
Approval of review of EPO 9, 10 with revision	18 Yes, 0 No	YES
Approval of Family Medicine clerkship and report	12 Yes, 0 No	YES

**Voting Members Present:** A. Brown, MD; A. McCormick, MD, FAAP; B. Yates, PhD; G. Hamad, MD, FACS, FASMBS; H. Hohmann, MD; J. Waxman, MD, PhD; J. Rosenstock, MD; K. Cargill, MS1; L. Burnette, MS1; L. Knepper, MD; L. Borghesi, PhD; M. DeFrances, MD, PhD; M. Granovetter, MSTP; O. Torres, MD, MS; P. Drain, PhD; P. Nelson, MS1; R. Schuchert, MD; R. Maier, MD, MA; S. Truschel, PhD; T. Bui, MD; T. Weigel, MS3; V. Agarwal, MD

**Ex-Officio Members Present:** A. Gonzaga, MD, MS; C. Lance-Jones, PhD; R. Buranosky, MD, MPH

**Invited Colleagues and Guests:** A. James, MD, PhD; A. Clark, MD; A. Serra, MD, MPH; B. Civi; C. Pacella, MD; C. Schott, MD, MS, RDMS, FACEP; E. Zyznewsky, MD; E. Reis, MD; F. Yates, MLIS; Greg Null, MA; H. Cheng, MD, MPH, MS; J. McGee, MD; J. Maier, MD, PhD; K. Scott, MS; K. Maietta, MPPM; L. West, MD; M. Nance, MD; M. Elnicki, MD; M. Sergent, MPH; N. Shenai, MD; P. Zahnhausen; R. Powers, PhD; S. Khan, PhD; S. Templer, DO, FACP, FIDSA; W. Walker, PhD

**All members and guests remotely participated.**

Jason Rosenstock, MD opened the meeting at 4:00pm. Dr. Rosenstock welcomed new MS1 Curriculum Committee Representatives. Medical students Peter Nelson, Lauren Burnette, and Casey Cargill introduced themselves to those in attendance.

A motion to approve the minutes of the 449th meeting of the Curriculum Committee was brought before the Curriculum Committee. The minutes were APPROVED.

**Standing Committees and Threads**

**CCES:** CCES is reviewing policies and policy creation procedures, completing EPO reviews, discussing disability issues and accommodation policies, reviewing GQ written comments data, course exemptions, strategies on curriculum reform review, and professional enrichment course approvals.

**CCQI:** CCQI sent a written notice to CCES this week concerning three areas where monitored metrics hit trip lines. These areas include basic science preparation, space satisfaction, and OMED matters. CCQI included recommendations in the notice, but its real function is to track progress and movement within these areas. CCQI has asked for an update on these areas in four weeks, and will continue to monitor these and other indicators.

**UPSOM Curriculum Committee  
Minutes of the 450th Meeting  
October 18, 2021**

**Social Medicine:** Dr. Bui reported on upcoming events, including sessions on incorporating critical race theory into medical education, cancer care disparities, and climate change and environmental racism. Email [buit@pitt.edu](mailto:buit@pitt.edu) for Zoom links. Dr. Bui also reported on a recent Social Medicine session for MS1, including a panel on refugee and immigrant providers, a workshop on working with immigrants and refugees, and guidance on the use of medical interpreters.

**Content Change Request**

No changes.

**Integrated Life Science Proposal**

Laura West, MD reviewed the proposal for the ILS course 'The I's Have It: Immunization, Immunodeficiency, and Inflammation in Kids'. This course will add a Pediatrics option to current offerings, review basic Immunology and reinforce basic science concepts. This course would be offered in Period 10, will last for four weeks with 15 synchronous hours per week. Scope and possible schedules were shared. Links to the School's Educational Program Objectives were reviewed, with assessment methods including weekly low-stakes quizzes, pre-session assignments, and small group participation, and a longitudinal synthetic group project.

A motion to approve the ILS was brought before the Curriculum Committee. The course was APPROVED.

**Review of EPOs 9 and 10**

Dr. Rosenstock led a discussion of Educational Program Objective (EPO) 9: Participate in discussions and decision-making with patients and family. The five sub-objectives were reviewed. A map of where each sub-objective is found throughout the curriculum was shared with the Committee. Questions on cultural competency attributes were discussed.

Dr. Rosenstock then led a discussion of EPO 10: clearly communicate medical information in spoken and written form. The four sub-objectives were reviewed. Competencies and core EPAs that fall under this EPO were discussed. The curriculum map was also reviewed. Questions on oral medical orders relevance and legal wording within the notes, were discussed. One revision discussed is to remove "written and oral" and change to "Communication."

A motion to approve the EPO 9 and EPO 10 was brought before the Curriculum Committee. The Committee APPROVED EPO 9 and 10.

**Family Medicine Clerkship Report**

Dr. Rosenstock unveiled the new format of portfolios to the Curriculum Committee. Changes include crosswalk of course objectives, educational program objectives, and assessment methods (as requested by students); grade distribution, required clinical conditions/learning log results, comparisons of quality between clerkships, and cleaner visualization. CCQI metrics, NBME results, and objective goal sheets were also covered. Dr. Rosenstock welcomed comments and suggestions on the new format.

Robin Maier, MD reviewed the structure of the Family Medicine clerkship, including its network of 17 clinical sites. The clerkship includes remote Monday morning didactics, online virtual cases, family

**UPSOM Curriculum Committee**  
**Minutes of the 450th Meeting**  
**October 18, 2021**

and community assessments, health literacy exercises, six station OSCE, and the Family Medicine Modular Shelf exam. Course objectives were discussed and linked to the School's Educational Program Objectives. Quality measures and CCQI metrics were reviewed. Learning Log data was unpacked and included a review of the breadth of cases a student sees in the clerkship as well as most frequently logged cases and gap analysis of missed conditions.

Innovations piloted within the clerkship include learning from the pandemic experience and the development of hybrid experiences within orientation, didactics, and the OSCE. New initiatives include updated Navigator website, more explicit exam prep advice, new Society of Teachers of Family Medicine National Clerkship curriculum, and improvements in anonymous grading, and improved detail and objectivity of rubric. Student feedback brought forth a Student Advisory Group, hybrid learning recommendations, and increased time for OSCE notes. The clerkship plans to reconvene the Student Advisory Group, make patient care medical home improvements, and a review of grade distribution.

Discussion on OSCE performance feedback, health systems incorporation, and EPAs as assessment tools were discussed. Dr. Rosenstock thanked Dr. Maier for her continued leadership.

A motion to approve the Family Medicine clerkship and its report was brought before the Curriculum Committee. The Committee APPROVED Family Medicine clerkship.

The next meeting is on November 1 at 4pm. Dr. Rosenstock closed the meeting at 5:23pm.

Respectfully submitted, Gregory Null, recording secretary. Approved by Jason Rosenstock, MD