

**UPSOM Curriculum Committee  
Minutes of the 454th Meeting  
Feb. 7, 2022**

Jason Rosenstock, MD, Chair  
Bill Yates, PhD, Vice-Chair

Business of the Curriculum Committee on February 7, 2022

<b>Motion</b>	<b>Vote Tally</b>	<b>Approved?</b>
Approval of Minutes from the Dec 6 meeting	15 Yes, 0 No	YES
Approval of Clinical Refresher elective	17 Yes, 0 No	YES
Approval of POCUS Certification independent study elective	17 Yes, 0 No	YES
Approval of policy on Student Non-involvement	16 Yes, 0 No	YES
Approval of policy on Absence and Attendance	16 Yes, 0 No	YES
Approval of policy on NBME content exam make-up exam	14 Yes, 0 No	YES
Approval of Surgery Clerkship report	12 Yes, 0 No	YES

**Voting Members Present:** A. Brown, MD; A. McCormick, MD, FAAP; A. Doshi, MD; B. Yates, PhD; C. Yanta, MD; G. Hamad, MD, FACS, FASMBS; J. Hect, MS4; . Rosenstock, MD; K. Ortiz, MS3; L. Knepper, MD; L. Borghesi, PhD; M. DeFrances, MD, PhD; M. Schmidt, PhD; N. Douglas, MS2; O. Torres, MD, MS; P. Drain, PhD; P. Nelson, MS1; R. Schuchert, MD; R. Maier, MD, MA; S. Truschel, PhD; T. Bui, MD; V. Agarwal, MD

**Ex-Officio Members Present:** A. Thompson, MD, MHCPM; C. Pettigrew, EdD; C. Lance-Jones, PhD; J. Losee, MD, FACS, FAAP; P. Veldkamp, MD, MSc; R. Buranosky, MD, MPH; R. Steinman, MD, PhD

**Invited Colleagues and Guests:** A. Biller, MD; A. James, MD, PhD; A. Clark, MD; A. Shoukry, MD; A. Strong; A. Serra, MD, MPH; A. Kohli, MD; B. Mclvor, MD, FASA; B. Abramovitz, DO; C. Kolarcik, PhD; C. Schott, MD, MS, RDMS, FACEP; E. Cunningham, MD; E. Lovallo, MD; E. Reis, MD; F. Yates, MLIS; G. Cooper, MD, PhD; H. Cheng, MD, MPH, MS; J. Chang, MD; J. Suyama, MD, FACEP; J. Maier, PhD, MD; J. Szymusiak, MD, MS; K. Scott, MS; K. Maietta, MPPM; Greg Null, MA; M. Sergent, MPH; L. Shutter, MD, FNCS, FCCM; L. Rapkin, MD; M. Nance, MD; M. Elnicki, MD; L. Stratton, PhD; R. Ramkumar, MD; R. Ramirez, MD; S. Khan, PhD; U. Ndoh, MBA

**All members and guests remotely participated.**

Jason Rosenstock, MD opened the meeting at 4:00pm.

A motion to approve the minutes of the 453rd meeting of the Curriculum Committee was brought before the Curriculum Committee. The minutes were APPROVED.

**Standing Committees and Threads**

**CCES:** CCES continues to review elective and ROMS proposals. Recently the Resources subcommittee met to review funding proposals. Other activities included a review of badge access/onboarding, teaching award nominations, and ICS course changes.

**CCQI:** CCQI completed an After Action Review of the change to the remote curriculum in Dec 2021-January 2022. The discussion included a review of the timeline and a listing of actions that were successful and those that need improvement. Once the review is complete, a copy will be submitted to CCES.

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**Social Medicine:** Dr. Bui and Dr. Rosenstock reviewed the Racism in Medicine course structure and student communication issues, and gave an overview of the course's review for the future.

**Curriculum Reform:** Process is paused until after the February 17 retreat. The task force will finalize its final report which will be presented to the full Curriculum Committee after that.

**Content Change Request**

None.

**Elective Proposals**

Dr. Rosenstock reviewed the Clinical Skills Refresher elective proposal. This course was developed to help students re-engage prior to re-entering the clinical curriculum. This course was modeled on a similar elective offered to MSTP students upon their re-entry. Program Learning Objectives were reviewed. Entry requirements and grading scheme were reviewed. The Curriculum Committee discussed prerequisites and the possibility of making this elective a required course in the future for students who are away on leave of absence for over two years.

A motion to approve Clinical Skills Refresher elective was brought before the Curriculum Committee. The elective was APPROVED.

Dr. Rosenstock reviewed the Point-of-care-ultrasound (POCUS) certification independent learning elective proposal. This course is specifically for students in the POCUS longitudinal certificate program. Activities, objectives, and a sample schedule were reviewed. Successful elective completers would also help within the longitudinal certificate program.

A motion to approve the POCUS certification independent learning elective was brought before the Curriculum Committee. The elective was APPROVED.

Dr. Rosenstock asked faculty to consider the creation of more asynchronous/flexible electives during Residency interview season. Faculty can reach out to Dr. Rosenstock or Dr. Buranosky for more information.

**Policy Proposals**

The Curriculum Committee reviewed the Policy on Medical Student Involvement in Clinical Care Situations with Potential Confidentiality Concerns. This includes care of other medical students, family members, and close personal friends. Discussion on adding faculty and staff members as protected classes along with prohibition of discussion of care on rounds were approved (although later removed by the Education Policy Council).

A motion to approve the policy on Medical Student Involvement in Clinical Care Situations with Potential Confidentiality Concerns was brought before the Curriculum Committee. The policy was APPROVED.

The Curriculum Committee reviewed the policy on NBME content (Shelf) make-up exams. Make-up exams will be held Thursday morning a week after the original exam. Students will be excused from clerkships and electives to complete the make-up. If this is not possible, students will be expected to take the make-up exam before the end of two testing rotations.

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A motion to approve the policy on NBME Content exam make-up exams was brought before the Curriculum Committee. The policy was APPROVED.

The Curriculum Committee reviewed the policy on Absences and Attendance. Proposed changes to the current policy include review of record after four or more absences in MS1-2 segment, addition of Match Day activities as an excused absence, prohibiting flex day use on first and last days of clerkships and AIs (but allowing it in MS1-2 courses), and prohibiting flex days on assessment days. Students cannot miss more than 25% of a course and must make up all work missed to the satisfaction of the course director. Accommodations could be granted for longer term medical or family emergencies by offering accommodations, if appropriate and approved. Continuous flex day use and rollover flex days were discussed.

A motion to approve the policy on Absences and Attendance was brought before the Curriculum Committee. The policy was APPROVED.

**Surgery Core Clerkship Report**

Dr. Schuchert reported on the Surgery Core Clerkship, and started with a review of the rotation, schedule, and student census. Goals, Program Learning Objectives, workshops, and required clinical condition completion were reviewed. How basic science is integrated into the clerkship was explained. Grading scheme include 60% clinical performance, 20% NBME exam, 10% weekly quizzes, 5% Social Determinants of Health case report (graded on rubric), and 5% professionalism. CCQI data was reviewed.

New ideas and innovations for AY21-22 include Saturdays off, return of Trauma night call, Back-to-basics conference, Week 2 check-in with clerkship director meeting, gathering of a Student Advisory Committee, and the introduction of weekly quizzes. Padlet, a site-specific information source for students by students, and the Resident Mentorship program were introduced.

Dr. Rosenstock reviewed the Surgery clerkship data portfolio. Dr. Rosenstock thanked Dr. Schuchert for her leadership in this core clerkship. The committee did not identify any major areas of concern.

A motion to approve the Surgery Core Clerkship report was brought before the Curriculum Committee. The report was APPROVED.

The next meeting is on February 21 at 4pm. Dr. Rosenstock closed the meeting at 5:26pm.  
Respectfully submitted by Gregory Null, recording secretary. Approved by Jason Rosenstock, MD