

**UPSOM Curriculum Committee
Minutes of the 481st Meeting
June 5, 2023**

Jason Rosenstock, MD, Chair
Bill Yates, PhD, Vice-Chair

Business of the Curriculum Committee on June 5, 2023

Motion	Vote Tally	Approved?
Approval of Minutes from the May 15 meeting	14 Yes, 0 No	YES
Approval of Step 2CK Study Month	14 Yes, 0 No	YES
Approval of Adult Outpatient Medicine Clerkship Report	10 Yes, 0 No	YES
Approval of Neurology Clerkship Report	11 Yes, 0 No	YES
Approval of Student Remediation Policy	TABLED	--

Voting Members Present: A. Brown, MD; A. Aburachis, MS4; A. McCormick, MD, FAAP; B. Yates, PhD; E. Ufomata, MD, MS; H. Hohmann, MD; J. Waxman, MD, PhD; J. Rosenstock, MD; L. Knepper, MD; L. Borghesi, PhD; M. DeFrances, MD, PhD; M. Schmidt, PhD; O. Torres, MD, MS; P. Drain, PhD; R. Maier, MD, MA; S. Crowley, MS4; S. Truschel, PhD; T. Bui, MD; V. Agarwal, MD

Ex-Officio Members Present: A. Gonzaga, MD, MS; R. Buranosky, MD, MPH

Invited Colleagues and Guests: A. Serra, MD, MPH; A. Young, MLIS; C. Pacella, MD; E. Lovallo, MD; G. Perez, MD; G. Null, MA; H. Cheng, MD, MPH, MS; J. Alexander; J. Sheon; J. Kyle, MD; J. Suyama, MD, FACEP; J. Maier, PhD, MD; K. Cobb-Pitstick, MD; K. Senko, EdD, APTD; K. Maietta, MPPM; M. Sergeant, MPH; N. Douglas, MS4; P. Workman, MD; R. Van Deusen, MD, MS; R. Peterson, MD; S. Pandya, MS2; W. Walker, PhD

All members and guests remotely participated.

Dr. Rosenstock opened the meeting at 4:00pm and welcomed new MS4 curriculum committee representatives present.

A motion to approve the minutes of the 480th meeting of the Curriculum Committee was brought before the Curriculum Committee. The minutes were APPROVED.

Standing Subcommittees

CCES: CCES continues to meet weekly and review new draft policies, prepare a full curriculum review, and subcommittee leadership planning, including leadership for Evaluation Subcommittee and new members for the Nomination Subcommittee.

CCQI: CCQI reviewed USMLE annual reports for Step 1 and Step 2CK. CCQI is interested in monitoring this data and aligning student exam data, student resources, and current practices.

Social Medicine/DEI Report: Dr. Bui announced Community Alliance Program (CAP) Faculty Leads: Betty Liu and Andrew McCormick. The neighborhood visit activity will again visit Pittsburgh neighborhoods during Orientation Week.

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Content Change Requests

None.

Instructional Design Introduction

Dr. Rosenstock introduced Kathy Senko, EdD, APTD, a new instruction designer through Health Sciences IT. Dr. Senko outlined her abilities by completing the following: maintaining quality control and consistency, objective alignment, classroom strategies, and curriculum development areas. Dr. Senko can be reached at katherine.senko@pitt.edu.

Proposal for Step 2CK Study Month

In following up with the MS4 Student Report and the feedback received from students, Dr. Rosenstock proposed a Step 2CK Study Month. This month would run like an elective and would support EPO28: Demonstrate commitment to lifelong learning. Students could only take one. Unlike Step 1 Dedicated Study, this elective could be taken any time and would not be required.

Discussion included calendar timing, learning efficacy, and length of elective. Ms. Aburachis offered the medical student comments and noted approval of the proposal.

A motion to approve the Step 2CK Study Month was brought before the Curriculum Committee. The proposal was APPROVED.

Academic Remediation (Foundation segment) Policy

Dr. Borghesi reviewed a draft policy on academic remediation within the Foundations segment as linked to summative assessments. Within the Keystone Fundamentals phase, students must pass all three summative exams to move forward. Remediation can begin immediately or wait until a Flex Week or Winter Break. Students will have until the end of January to successfully remediate and move forward into Organ Systems. Two remediation attempts are allowed.

Within the Organ Systems phase, each course holds one summative exam for a total of nine courses. Students must pass each summative exam. Unsatisfactory grades within the spring semester must successfully remediate by July 15. Unsatisfactory grades within the fall semester (second year) must successfully remediate by December 31. Any student with three unsatisfactory grades will be required to repeat the semester.

Within the Patient-centered Care (PCC) phase, students will be given remediation opportunity as agreed upon by Clinical Skills Preceptors and Block Director.

In Clerkships and Bridges, the draft stated that unsatisfactory grades require remediation to the satisfaction of the course or clerkship director; all such students will be reviewed by the Committee on Student Promotions.

Students would be referred to the Committee on Student Promotions with two pending unsatisfactory scores for observation. Students with three pending unsatisfactory scores will be referred to the Committee for full consideration. Passing threshold monitoring and management, student support and resources, and timelines were also shared.

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Discussion included remediation exam content, deadline management, the addition of a more sensitive marker in PCC remediation, and remediation options for other curricular components.

The draft policy was tabled to review and answer some of the asked questions.

Adult Outpatient Medicine Clerkship (AOMC) Report

Dr. Kyle gave the AOMC Report and included an introduction of faculty and staff, clinical sites, structure and components of the four-week clerkship and skills. Clerkship objectives were linked to Educational Program Objectives.

Interprofessional education opportunities at the Pitt Vaccination and Health Connection Hub and outpatient Psychiatry sessions were highlighted. Current and future didactics were outlined. Mid-rotation feedback plan was reviewed. Assessments include a summative OSCE and the NBME Ambulatory Care exam. Grading scheme and grade distribution were shared. Changes in grading criterion for history-taking and differential were explained.

CCQI data was shared and included student course evaluation data, with an emphasis on midclerkship feedback. Challenges discussed included MS3/MS4 grade equity, midclerkship feedback, and preceptor engagement with evaluation completion. Future direction were identified and included expanded didactic offerings, expanded clinical offerings, improved formative feedback mechanisms, and the creation of a grading committee.

Ms. Aburachis offered the student response to the report, and noted appreciation for weight loss and social medicine OSCE and the new directions on clerkship grading. Differences in experiences in all sites was offered as a point of improvement that could help with midclerkship feedback gathering.

A motion to approve the AOMC Report was brought before the Curriculum Committee. The report was APPROVED.

Neurology Clerkship Report

Dr. Knepper gave the Neurology Clerkship Report and began with an overview of the two-week and four-week rotation sites, Lumbar Puncture OSCE, one afternoon of Neuropathology, half day of Social Determinants of Health exercise, and one evening of stroke call. Clerkship objectives were reviewed and linked to Educational Program Objectives, with an emphasis on the focused neurologic exam. Grading scheme and grade distribution were reviewed. NBME content exam results and means were examined. The clerkship continues to use a cut-off score for Honors/High Satisfactory. New grading procedures were reviewed.

New directions include a focused review on Wednesday morning Social Determinants of Health exercise and medical education projects currently underway within the clerkship. CCQI data was reviewed, including learning environment and duty hours. Student evaluation data was reviewed.

Challenges include evaluation completion, Zoom format of didactics, grade transparency, and an increase in VSLO applications/capacity.

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Ms. Aburachis gave the student response and noted appreciation for the formative OSCE and the noon lectures. She noted that much of the formative feedback received come from Neurology residents.

A motion to approve the Neurology Clerkship Report was brought before the Curriculum Committee. The Report was APPROVED.

The next Curriculum Committee meeting is July 17 at 4pm; June 19 and July 3 meetings were cancelled in observance of Juneteenth and the Fourth of July holidays, respectively. Dr. Rosenstock closed the meeting at 5:32pm.

Respectfully submitted, Gregory Null, recording secretary. Approved by Jason Rosenstock, MD