

**UPSOM Curriculum Committee
Minutes of the 494th Meeting
March 18, 2024**

Jason Rosenstock, MD, Chair
Bill Yates, PhD, Vice-Chair

Business of the Curriculum Committee on March 18, 2024

Motion	Vote Tally	Approved?
Approval of 3/04 Meeting Minutes	13 Yes, 0 No	YES
Establishment of the Curricular Design Subcommittee	16 Yes, 0 No	YES

Voting Members Present: A. McCormick, MD, FAAP; A. Agarwal, MS3; B. Yates, PhD; B. Spataro, MD, MS; B. O'Donnell, MD; G. Null, MA; J. Waxman, MD, PhD; J. Rosenstock, MD; M. DeFrances, MD, PhD; M. Schmidt, PhD; M. Rahman, MS1; M. Granovetter, MSTP; M. McDowell, MD; M. Sergent, MPH, MSL; N. Agarwal, MD; O. Torres, MD, MS; P. Drain, PhD; P. Dorsey, MS1; R. Schuchert, MD; R. Maier, MD, MA; S. Herrle, MD, S; S. Truschel, PhD; T. Bui, MD; V. Agarwal, MD

Ex-Officio Members Present: A. Gonzaga, MD, MS; B. Piraino, MD; E. Ufomata, MD, MS; L. Borghesi, PhD; P. Veldkamp, MD, MS; R. Buranosky, MD, MPH; R. Steinman, MD, PhD

Invited Colleagues and Guests: A. Brown, MD; A. Sohnen, MD, FACP; A. Clark, MD; A. Serra, MD, MPH; A. Kohli, MD; A. Van Cott, MD; C. Isitan Alkawadri, MD; C. Lance-Jones, PhD; E. Lovallo, MD; E. Reis, MD; G. Cooper, PhD; J. Kyle, MD; J. Suyama, MD, FACEP; J. Maier, PhD, MD; K. Scott, MA; K. Maietta, MPPM; M. Best, MD, FASA, Maj, USAFR; M. Ramkumar, MD; P. Viswanathan, MD, FAAP; R. Van Deusen, MD, MS; R. Powers, PhD

All members and guests remotely participated.

Dr. Rosenstock opened the meeting at 4:00pm.

A motion to approve the minutes from the 3/04 Curriculum Committee meeting was brought before the Curriculum Committee. The Committee APPROVED the minutes.

Standing Subcommittees

CCES: CCES continues to meet weekly. Dr. Evan "Jake" Waxman has rotated off the subcommittee, and Dr. Nitin Agarwal from the Department of Neurological Surgery is his replacement. In the last meeting we voted to approve early clerkship students. Two students have entered the Neurology pipeline and will begin in Period 12.

CCQI: The next site visit is set tentatively for April of 2027, with the self-study starting next Spring of 2025. The plan is to start collecting data for the Data Collection Instrument (DCI) now, and then continue to regularly update.

Social Medicine: This was the second year that the Feb Challenge ran, which ended at the end of February. This year over 200 people signed up, which included representatives from almost every Department. The Department of Pediatrics won for having the highest number of participants. Additionally, participants were highly satisfied with the Feb Challenge content, and it is still available to view on Elentra for all to view. Congratulations to Dr. Bui for receiving the Chancellor's Distinguished Public Service Award.

Residency Match Results

Dr. Alda Maria Gonzaga presented results of the 2024 match, which took place March 15. Our final math rate was 98%, above national average and above last year's. Students were generally very pleased with the outcomes.

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Organ Systems Schedule

A proposal was made to reverse the sequence of Organ Systems courses, flipping Musculoskeletal and Reproduction. This would allow for horizontal integration with the Patient-Centered Care block, which would otherwise be unable to provide the “sensitive exam” (GU/GYN) training to students during the Repro course. Dr. Reed Van Deusen emphasized the necessity of this change due to resource limitations and the need for adequate simulation and standardized patients. Although it slightly alters a vertical build of content, the two-week change was not felt to be significant and all affected course leads agreed to the change. Concerns were raised about the educational coherence of the switch, but it was acknowledged that this would be beneficial in enhancing horizontal integration between Organ Systems and Patient-Centered Care. MS1 representatives asked to table the vote until more discussion could take place.

Course Evaluation Subcommittee:
Transition to 3RC Foundations
Curricular Design Subcommittee

Dr. Lisa Borghesi shared a proposal to expand the focus of our traditional Course Evaluation Subcommittee, to better coordinate and improve the new curriculum. The Curricular Design Committee would meet weekly and aims to provide a diverse representation of stakeholders to address issues such as course structure, content changes, and student feedback. Dr. Borghesi emphasized the importance of having a consulting body to facilitate decision-making and ensure alignment with educational goals. The committee's mandate includes reviewing course evaluations, assessing learning outcomes, and promoting integration across different phases of the curriculum. Additionally, she outlined the proposed composition of the committee, including faculty members, instructional design experts, and student representatives from various years. She suggested regular communication with the Curriculum Committee and providing updates on committee activities. Student representatives are invited to join.

The Curricular Design Subcommittee was APPROVED.

Interprofessional Education
Initiative: Adult Outpatient
Medicine Clerkship

AOMC's Dr. Jillian Kyle presented an innovative development in the Adult Outpatient Medicine Clerkship related to interprofessional education. Students will all rotate for a couple of half-days at Pitt's Vaccination and Health Connections “Hub,” where they will work with students from the other schools of the health sciences. After interprofessional discussions, students would attend orientation sessions, write a reflective paper, and later collaborate with a visit to the Health Home Lab to practice application. The curriculum aims to provide students with practical experience, exposure to interprofessional teamwork, and insights into the impact of home environments on health. The curriculum adjustment does not increase students' time commitments but reallocates existing time slots for clinical experiences. The Clerkship Directors Subcommittee approved this change to begin in May, at the start of the academic year.

The Curriculum Committee APPROVED this change.

3RC Course Approval Task Force

The Course Approval Task Force was established in July of 2023 to review and approve courses in the 3 Rivers Curriculum. Dr. Scott Herrle shared an overview of the CATF's mandate, composition, and work to date. They have approved seven courses and are reviewing two currently. The process involves setting

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a standard format for course proposals, reviewing proposals, providing feedback to course directors, and ultimately approving or requesting revisions to proposals. The task force aims to improve the quality, consistency, and appropriateness of curricular offerings while ensuring that all courses are reviewed by the Curriculum Committee through a standardized process. Dr. Herrle presented an update of the courses already approved, and those that are going through the process.

**Mapping Standard Operating
Procedure (SOP)**

Our mapping lead Katie Maietta shared a new Standard Operating Procedure (SOP) related to mapping, which outlines the purpose of mapping, the responsibilities of the mapping team, and the timeline for mapping activities. The SOP aims to ensure curriculum coverage, identify gaps and redundancies, and align with LCME requirements. It includes details on tagging content, assessment methods, patient characteristics, and resources. Curricular leads must submit draft schedules four months in advance, curricular materials six weeks in advance, and then meet with the mapping team at least four weeks in advance of all scheduled sessions. We have 118 keywords, and we will use a 10% coverage threshold. Exam questions will be mapped as well as USMLE coverage. Questions were raised about the feasibility of implementing the SOP, especially for upcoming curriculum iterations, and how the mapping results will be made public for faculty and students to access. This SOP will be placed on Elentra, which will also house the final map when completed.

The next meeting is Monday, April 1 at 4PM. Dr. Rosenstock closed the meeting at 5:26PM.

Respectfully submitted by Michelle Sergent, recording secretary.

Meeting Minutes APPROVED by the Curriculum Committee on Monday, April 15.