

**UPSOM Curriculum Committee
Minutes of the 514th Meeting
March 3, 2025**

Jason Rosenstock, MD, Chair
Bill Yates, PhD, Vice-Chair

Business of the Curriculum Committee on March 3, 2025

Motion	Vote Tally	Approved?
Approval of Meeting Minutes from 2/17	11 Yes, 0 No	YES
Approval of Content Change Requests for Peds and Family Medicine Als (e-vote)	10 Yes, 0 No	YES

Voting Members Present: A. Yarkony, MS2; A. McCormick, MD, FAAP; A. Tanna, MS1; B. Yates, PhD; B. Spataro, MD, MS; B. O'Donnell, MD; C. Yanta, MD; E. Egbert, MS1; H. Hohmann, MD; J. Waxman, MD, PhD; J. Rosenstock, MD; M. DeFrances, MD, PhD; M. Schmidt, PhD; N. Chen, MSTP; N. Agarwal, MD; P. Drain, PhD; R. Schuchert, MD; R. Maier, MD, MA; S. Truschel, PhD; U. Gaffney, MS1; V. Agarwal, MD

Ex-Officio Non-Voting Members: A. Gonzaga, MD, MS; C. Pettigrew, EdD; E. Ufomata, MD, MS; J. Hanmer, MD, PhD; L. Borghesi, PhD; R. Buranosky, MD, MPH

Invited Colleagues and Guests: A. Clark, MD; A. Serra, MD, MPH; A. Young, MLIS; A. Kohli, MD; C. Pacella, MD; C. Newman; E. Bardhi; E. Lovallo, MD; E. Reis, MD; G. Null, MA; J. Alexander; J. Moore, MD, MS, FCCM; J. Fowler, MD; J. Maier, PhD, MD; K. Scott, MA; K. Senko, Ed.D.; K. Maietta, MPPM; L. Shutter, MD, FNCS, FCCM; M. Elnicki, MD; M. Sergeant, MPH, MSL; M. Wargo; M. Ramkumar, MD; R. Peterson, MD; S. Templer, DO, FACP, FIDSA; T. Bui, MD

All members participated virtually

Dr. Rosenstock opened the meeting at 4:00PM.

Curriculum Committee members voted to APPROVE meeting minutes from 2/17.

CCES Subcommittee Update

CCES continues to meet weekly. Current discussion has included ROMs proposals, a working group for ILS courses, the OMFS track and requirements, and a revision to our site assignment policy to better align with LCME standards.

**Whole Curriculum Review: Clerkships
and Bridges**

Dr. Raquel Buranosky presented Part Two of the Whole Curriculum Review, which focused on the Clerkships and Bridges phases of the curriculum. Key discussion points included:

1. Student Grades and Assessment Updates:

- Final grades are released per LCME policy within six weeks and the institution's internal policy within four weeks.
- Consistency in grading methods across clerkships remains a challenge.
- Transparency improvements with Elentra: Faculty-submitted evaluations are immediately accessible to students.
- Faculty no longer determine final grades; instead, a grading committee calculates them.
- The new grading form is structured with categories such as "unacceptable," "needs improvement," "acceptable," "above average," and "outstanding."

2. Curriculum Mapping and Integration:

- Need to improve documentation of Educational Program Objectives.

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- Efforts are ongoing to better map content integration across different phases.
- Integration of scientific methods and translational research in clerkships needs more clarity.
- 3. **Assessment Methods:**
 - Transition from a points-based assessment to a competency-based approach.
 - Shelf exams remain a critical measure, but there is national discussion on how they should be utilized in grading.
 - Discussion on whether a single final score should be used versus averaging all scores.
- 4. **Clerkships Phase Review:**
 - Concerns about study time availability for students with increased clerkship hours.
 - A proposed pilot program to improve interprofessional education documentation and assessment.
 - Performance outcomes: Clerkships prepare students well for Step 2 exams, with scores aligning with national averages.
- 5. **Bridges Phase Review:**
 - Comprises Acting Internships (AIs), Integrated Life Sciences (ILS), boot camp, and electives.
 - Need for better tracking of assessment methods for AIs and electives.
 - Residency readiness data shows strong match results, with a 96% initial match rate.
 - Improvements in program satisfaction scores compared to previous years.
- 6. **Future Work and Priorities for 2025:**
 - Continue refining assessment methods, particularly in the Bridges phase.
 - Improve mapping and documentation of Learning Objectives.
 - Standardization of assessment forms for AIs and electives.
 - Centralizing course evaluations and reporting systems.
 - Strengthening the transition from Undergraduate Medical Education (UME) to Graduate Medical Education (GME).
- 7. **Open Discussion and Next Steps:**
 - Faculty expressed concerns about clarity in the new grading scale.
 - Plans to integrate basic sciences into later phases of the curriculum.
 - The importance of showing measurable learning outcomes for LCME accreditation.
 - Future meetings will focus on finalizing the curriculum work plan and setting action items for the next academic year.

Action Items:

- Continue refining assessment and grading methods across clerkships.
- Improve tracking and documentation of curriculum integration.
- Work towards standardization of grading and feedback systems.

This meeting represents Part 2 of a three-part whole curriculum review. Next meeting, 3/17/25, we will wrap up the review and decide what should go on our committee's work plan—the highest priority items to devote time to over the coming year. Members have been contributing to the suggested work plan list and ultimately they will vote on our priorities.

The next meeting is on Monday, March 17th at 4PM. Dr. Rosenstock closed the meeting at 5:32PM.

Respectfully submitted by Michelle Sargent, recording secretary.