

Job Description of the Block Director

A. Purpose:

The position of Block Director is designed to create and promote a UPSOM faculty member as a Faculty leader for the foundations phase of the UPSOM Three Rivers Curriculum. Block Directors focus on the overall content and organization for a particular block of the curriculum. The intent is to have a diverse faculty to provide representation and help the students begin to acquire a professional identity.

Block Directors will work with the content experts, longitudinal educators and clinical skills educators to operate and monitor the foundations curriculum.

We are currently seeking Block Directors for the following: Keystone Fundamentals, Organ Systems; and Patient Centered Care. The purview of these Block Directors are described below.

The Goals of the Block Director are:

- To create and manage an inclusive and professional team of educators who deploy and manage the Foundations curriculum
- To use evidence informed methods to enable overall education, in a variety of formats
- To model and reinforce professional behaviors appropriate for physicians

B. Requirements to be a Block Directors

1. UPSOM faculty. Non-tenure stream, and Tenure stream for at least 3 years, at appropriate ranks or levels. They should have a doctoral degree.
2. Evidence of previous teaching experience with evidence of excellence as demonstrated in evaluations or recognition, and/or evidence of formal training in medical education.
3. Divisional and departmental support to allow for the time commitments
4. This will be an **on-average 4 hour commitment per week (0.1 FTE)**. Salary support will be determined by the faculty's salary, capped at \$250,000
5. Activities to include:
 - i. To be responsible for a particular content area that is critical to our undergraduate curriculum
 - ii. Contribute to the performance review of content experts and other teaching faculty
 - iii. Work with Thread Leads to ensure thread integration within and across the blocks
 - iv. Attend faculty development which will include an annual one-day faculty retreat, regular debriefing meetings, and faculty development sessions.
 - v. Support development and use of assessments appropriate for the topics and settings. (eg: multiple choice questions, short essay and narrative feedback)
 - vi. The Block Director will report to Assistant Dean for Foundations. Block Directors will be evaluated regularly by Assistant Dean for Foundations or designee to provide feedback and improve their teaching skills.

- Keystone Fundamentals Block Director responsibilities
 - Keystone Fundamental and Transition weeks
 - Ensuring that Content Experts are working together to organize and deliver an integrated case based learning environment that addresses the UPSOM learning objectives.
 - Coordinate and monitor the assessment including pre-testing, formative assessment and summative content assessment
 - Contribute to the performance review and supervision of the content experts and other teaching faculty
- Organ Systems Block Director responsibilities
 - Organ systems weeks
 - Ensuring that Content Experts are working together to organize and deliver an integrated case based learning environment that addresses the UPSOM learning objectives.
 - Coordinate and monitor the assessment including pre-testing, formative assessment and summative content assessment
 - Contribute to the performance review and supervision of the content experts and other teaching faculty
- Patient Centered Care Block Director responsibilities
 - Content focused on the physical exam, medical interview, and other clinical experiences
 - Ensuring that Content Experts are working together to organize and deliver an integrated learning environment that addresses the UPSOM learning objectives.
 - Coordinate and monitor the assessment including pre-testing, formative assessment and summative content assessment
 - Contribute to the performance review and supervision of the content experts and other teaching faculty