

**UPSOM Curriculum Committee
Minutes of the 415th Meeting
March 2, 2020**

Jason Rosenstock, MD, Chair
Bill Yates, PhD, Vice-Chair

Dr. Rosenstock convened the meeting at 4:00pm. This was the 415th meeting of the Curriculum Committee.

AGENDA

Content change requests
Research on Medical Students (ROMS)
COVID-19 and our preparedness

SUBCOMMITTEE REPORTS

CCES

- ROMS projects reviewed
- Follow-up on MS-2 class report to the Curriculum Committee
- Surveys
- Anatomy mini-elective proposal, radiology-focused (approved)

CCQI

- Student assessment
- Continue with updates

Curriculum Reform Task Force The task force is completing its review of other schools, developing a final report for the Curriculum Committee. The chairs of the task force are scheduled to present on April 20th and May 4th.

NEW BUSINESS- Content-change Requests

Request: Scott Herrle, Course Director for Assessment Week, suggested that we add sessions on the musculoskeletal exam of the shoulder, back, and knee (2 one-hour sessions). The reasoning behind this is mainly because students feel consistently weak in this area. This supports program-wide learning objectives. This material is taught elsewhere throughout curriculum such as IPE and clerkships. This change would take place *this year*.

Decision: Unanimous vote in favor of this content change.

Request: Dr. Joe Suyama, Course Director for Preclerkship Week, is requesting to add content pertaining to oral presentations and written documentation. This course occurs at the end of the second-year. This is a major expansion in content and time including Standardized Patients. The overall content is proposed to help students feel more prepared for Clerkships.

Decision: Unanimous vote in favor of this content change.

Request: Opioid Training – In the past, we have offered a special training through the Addiction Medicine elective. We are looking to increase training and making this a requirement through Boot Camp. This is a one-time training. They will have to complete additional requirements to become licensed, which some complete throughout Residency (example: Anesthesiology).

Decision: Unanimous vote in favor of this content change.

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NEW BUSINESS- ROMS

Dr. Bill Yates gives a Presentation on ROMS; Presentation and notes will be included on the Box.

What is ROMS? A medical school committee (CCES) must approve all research with University of Pittsburgh Medical Students as subjects. The IRB will not process any protocol with Medical Students as subjects without pre-approval from ROMS. These are looked out virtually every week for quick approval.

ROMS approval is based on:

- Number of ongoing studies
- Assurance that studies will not collect sensitive information from students that could be used nefariously.
- Assurance that studies will not breach student confidentiality.
- Assurance that students will not receive excessive requests for participation in studies.
- Minimally valid study design.

Steps for Research on Medical Students

- Upload the study into PITT-PRO, but don't submit it.
- Send a copy of the IRB protocol, survey, and communication plan to: byates@pitt.edu.
 - CCES/ROMS meets Wednesday morning, weekly, so approvals are submitted efficiently.
 - Discuss if there is a potential for institutional-risk
- ROMS approval usually takes 1-2 weeks, and IRB approval takes 2-3 weeks (or longer if changes are needed).
- To be safe, submit the study 6 weeks before the desired start date.

NEW BUSINESS- Response to COVID-19

Several discussions occurred about how we, as a school, might handle this. We will be pushing out guidance to our students continually. So far, there have been no reported cases in Pittsburgh, but we want to be prepared. General guidance – if anyone is worried about risk of exposure, they should stay home and call Student Health for further guidance. We are encouraging students to avoid international travel, abiding by the University's recommendation. This includes students who are returning from the Palermo elective.

Pitt's current guideline - Students must practice social-distancing (do not go within 6 feet of another person). This goes for students working on clerkships as well. For remaining MS-1 and MS-2 courses, we can podcast. Assessments may be delayed. Clinical rotation students are supposed to report for duty as normal. If there is a reported patient-case, they can 'opt-out' of that case.

Match Day will occur as planned, but students can choose to opt-out and are encouraged to stay at home if they are not feeling well. This could all change by next week, but for now this is the current decision. **Student Affairs will be the primary office that communicates with students about COVID-19 and guidelines.**

Next Meeting: The next meeting will be Monday, March 16, 2020 at 4pm.
The meeting was adjourned at 5:30pm.

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Respectfully submitted by: Michelle Sergent
Approved by: Jason Rosenstock, MD