

**UPSOM CURRICULUM COMMITTEE  
MEETING MINUTES  
JANUARY 7, 2019**

Jason Rosenstock, MD, Chair  
Bill Yates, PhD, Vice-Chair

**Members present:** Matt Allen, MS4, Vikas Agarwal, MD, Aaron Brown, MD, Thuy Bui, MD, Patricia Campos, MS2, Marie DeFrances, MD, PhD, Ankur Doshi, MD, Peter Drain, PhD, Kevin Duffy, MS2, Paul Herman, MS2, Scott Herrle, MD, MS, Laurie Knepper, MD, Cynthia Lance-Jones, PhD, Robin Maier, MD, Michelle Nanni, MS1, Brigid O'Donnell, MD, Jonathan Perkins, MS1, Chenits Pettigrew, Jr., PhD, Martin Schmidt, PhD, Rahilla Tarfa, MS2, Ann Thompson, MD, Eloho Ufomata, MD

**Invited Colleagues:** Aileen Brasacchio, MEd, John Maier, MD, PhD, Rose Turner, MLIS, Evelyn Reis, MD, Jennifer Perez, PhD, Michael Landau, MD, Mike Elnicki, MD, Lisa Borghesi, PhD, Alaina James, MD, John Szymusiak, MD, Giselle Hamad, MD

**Next meeting: Monday, February 4, 2019; 4:00--5:30**

Jason Rosenstock, MD, UPSOM Curriculum Committee Chair convened the meeting at 4:00 PM. This was the 394th meeting of the Standing Curriculum Committee since its first meeting on November 26, 1991.

**NEW BUSINESS – CCQI SUBCOMMITTEE UPDATE**

The CCQI Subcommittee report was distributed to the group and briefly reviewed by Dr. Rosenstock. The updates include:

**Standard 1.1 New LCME elements for monitoring**

- 11.1 Academic Advising
- 11.2 Career Advising
- 12.1 Financial Aid/Debt Management Counseling

**5.11 Student Storage/Study Space**

A new uniform template for communicating information about where to store belongings, study, relax and other key points has been created and will be available to all clerkships by their next rotation.

**Follow-up Student Survey**

A follow-up survey to evaluate the changes made as a result of the ISA was distributed to students in mid-December. The results showed improved student satisfaction with many of the changes. Some of the most significant improvements include access and availability of the Associate Deans for Medical Education and Student Affairs.

**LCME Site Visit**

The LCME site team has been identified. Work will begin with the team to initiate planning, a site visit schedule and related details. This information will be shared with participants once finalized.

**NEW BUSINESS – MS2 CLASS REPORT**

The MS2 Curriculum Committee Representatives, Patricia Campos, Kevin Duffy, Paul Herman and Rahilla Tarfa, presented a mid-year report of the Class of 2021. A survey was conducted with Qualtrics that yielded a 65.3% response rate (98 respondents). Items surveyed were exam resources and preparation, USMLE Step 1 preparation, and student preferences and perceptions. Their report provided in-depth results of each of the questions asked in the survey and the report was received for filing. Summary recommendations were:

- Consider increasing the number of workshops
- Consider decreasing the number of lecture hours
- Consider emphasizing associated topics in board materials
- Add NBME exams and more computerized exams
- Earlier Access to Scholar Rx
- Consider altering the timing of the Integrated Case Studies class to avoid overlap with Step 1 preparation

It was also noted that there appears to be significant differences in student perception and faculty perception on the importance of Step 1, the amount of preparation needed for Step 1, and the necessity/utility of outside resources.

Several strengths were emphasized in the survey, including the protected time now given on Tuesday afternoon, which allows students to study and pursue self-care or research. Students also liked opportunities to provide feedback about the curriculum, and the responsiveness of the school. Mentorship and advisory deans were particularly valued by the students.

In summation, 41% of students were extremely satisfied with their decision to attend Pitt Med with 44% moderately satisfied.

#### **NEW BUSINESS – THE PARALLEL CURRICULUM**

Matt Allen, the MS4 Curriculum Committee Rep presented A Guide to the Parallel Curriculum: What Students Actually Study and that he previously presented at the Academy of Master Educators. The report listed the various sources most heavily used by medical students covering Step 1 and 2 material and their typical use within the MS1 and MS2 curriculum. These resources were First Aid for USMLE Step 1, Pathoma, Boards and Beyond, Sketchy Medical, Flashcard Apps, UWorld, and Online MedEd. A description of each of these resources was also outlined in his handout. Faculty discussed how to insure that course directors are aware of these resources and provide appropriate guidance to students about their use during the curriculum.

The meeting adjourned at 5:30 p.m. All reports presented were received for filing.

Respectfully submitted by,

Betsy Nero, Recording Secretary

Approved by:

Jason Rosenstock, MD, Chair Curriculum Committee