**Mapping/Integration Subcommittee:**

*Mandate*

**Purpose**

The Curriculum Committee would like to utilize a subcommittee to help centrally manage content themes that run across the curriculum (e.g., imaging, pharmacology, etc.), with the goals of insuring adequate coverage, preventing unnecessary repetition, and responding to queries about what is and what is not included in the medical education curriculum.

**Composition/Reporting**

The subcommittee will be led by one or two members of the Curriculum Committee who will organize its activities and take responsibility for its work. Membership will include at least two other Curriculum Committee members, as well as other faculty and staff involved or interested in curriculum management, to be assigned at the discretion of the subcommittee chair(s). There will be representation from individuals with experience in all years of the curriculum.

This subcommittee will also take the lead on identifying and monitoring “theme champions,” faculty who have responsibility for insuring appropriate coverage of specific content theme areas. The subcommittee would select theme champions in consultation with the Curriculum Committee Executive Subcommittee; theme champions would also report to this subcommittee. In turn, this subcommittee will annually report to the larger Curriculum Committee.

**Activities**

The Mapping/Integration subcommittee will meet periodically with the goal of managing content themes. This work will include tasks such as:

* Identifying and tracking salient content themes
* Selecting and overseeing content theme “champions” as needed
* Improving curriculum search technology and processes
* Helping to insure proper labelling of curricular activities for searches/monitoring
* Responding to queries from internal and external individuals and organizations, including regulatory bodies