

## Navigator – Search

To conduct a general search of Navigator page content and attachments, follow these steps.

\*This search method will search Navigator without constraints, meaning it will search within documents, presentations, and PDFs whenever possible. You will get maximum results with this method, but those results are not neatly structured. For a more structured search use the *Course & Event Report* on the *admin* tab.

1. Log into [Navigator](#).

2. Go to the *search* tab.

home calendar browse create **search** reports admin

3. Type search terms into box and hit enter.

4. Results of any type are displayed by default on a new page.

- Narrow the type of results by using the left-hand menu. For example, click *PowerPoint* to limit your results to PowerPoint presentations.
- Return to the original results list by clicking *Any Result Type* from the left-hand menu.

	platelets  <a href="#">Advanced</a>
Result Type	1-10 of about 290 results
Any Result Type	
PowerPoint	 <a href="#">Disorders of Platelets, Neutrophils and of Marrow Failure</a> Immune Thrombocytopenia in children usually runs a benign course and may be treated with observation only or short course of steroids, IVIG, or anti-D immunoglobulin. ... Authors: L Date: 12/15/2010 Size: 12KB Found on page... <a href="http://navigator.medschool.pitt.edu/ul_media/1215112322.docx">http://navigator.medschool.pitt.edu/ul_media/1215112322.docx</a> View duplicates
Word	 <a href="#">Joseph E. Kiss, MD</a> plasma as well as being released from <b>platelets</b> . The most important of these is fibrinogen, which can bind to other activated <b>platelets</b> in a process known as aggregation. A ... Authors: Jean Girdwood Date: 1/4/2011 Size: 49KB Found on page... <a href="http://navigator.medschool.pitt.edu/ul_media/1210125731.doc">http://navigator.medschool.pitt.edu/ul_media/1210125731.doc</a> View duplicates
Webpage	 <a href="#">PLATELETS AND PLATELET DISORDERS</a> mass TPO expression is constitutive <b>Platelets</b> bind, internalize, and degrade TPO Feedback loop: <b>platelets</b> / TPO / <b>platelets</b> / TPO TPO increases the ... Authors: Joseph Kiss, Md Date: 1/3/2008 Size: 7MB Found on page... <a href="http://navigator.medschool.pitt.edu/ul_media/281124805.ppt">http://navigator.medschool.pitt.edu/ul_media/281124805.ppt</a>
Adobe PDF	 <a href="#">PLATELET DEVELOPMENT AND FUNCTION</a> I):PROSTAGLANDIN PATHWAY IN <b>PLATELETS</b> SECOND MESSENGERS (II):PHOSPHOINOSITIDE HYDROLYSIS PATHWAY IN <b>PLATELETS</b> CLINICAL ASSESSMENT OF PLATELET DISORDERS ... Authors: Joseph Kiss, Md Date: 12/10/2010 Size: 4MB Found on page... <a href="http://navigator.medschool.pitt.edu/ul_media/1210125534.ppt">http://navigator.medschool.pitt.edu/ul_media/1210125534.ppt</a> View duplicates
Site	
Any Site	
navigator.medscho...	
Author	
Any Author	
Nicholsla	
Joseph Kiss, Md	
Milcarek	
Buseyb	
show more v	

5. Click on the item in the results to open the file in a new window.

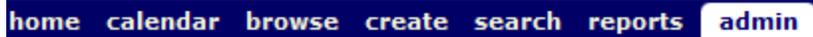
## Navigator – Course & Event Search

To conduct a structured search of Navigator page content, follow these steps:

\*This search method will provide a structured and user-defined search of Navigator. It does not search within documents, presentations, or PDFs. For a more Google-style search use the *search* tab.

1. Log into [Navigator](#).

2. Go to the *admin* tab.



3. Click on *Course & Event Search* from the left menu.

4. ***\*Please be aware that this page must reload with each setting change. Please wait for the changes to load before starting your search.***

Select your search fields. The page is pre-populated with the most commonly used search definitions. You have the ability to check or uncheck the fields you like.

**Course & Event Search:**

Search These Fields  Check All  Uncheck All

Page-level Data			Course-level Data		
<input checked="" type="checkbox"/> Event Title	<input checked="" type="checkbox"/> Objectives	<input checked="" type="checkbox"/> Keywords	<input checked="" type="checkbox"/> Official Course Name	<input checked="" type="checkbox"/> Objectives	<input checked="" type="checkbox"/> Keywords
<input type="checkbox"/> Owner Name	<input type="checkbox"/> Source Name		<input type="checkbox"/> Owner Name	<input checked="" type="checkbox"/> Course Name	<input checked="" type="checkbox"/> Course Description
			<input type="checkbox"/> Course Director	<input type="checkbox"/> Department	<input type="checkbox"/> Specialty Name

5. Select the time period/class to search. The *Search Range* defaults to the current academic year and all 4 levels of courses. You can change the academic year and narrow your courses to a specific year of study or search by a specific class of student.

- To search the 09-10 academic year and limit your search to 1<sup>st</sup> and 2<sup>nd</sup> year courses, enter the following:

**Search Range**

Academic Year:   1st year courses  2nd year courses  3rd year courses  4th year courses

Class Of:   Year 1  Year 2  Year 3  Year 4

If you do not get the results you expect from your academic year search, try searching the prior academic year.

- To search the 1<sup>st</sup> and 2<sup>nd</sup> year of courses for the graduating Class of 2012, enter the following:

**Search Range**

Academic Year:   1st year courses  2nd year courses  3rd year courses  4th year courses

Class Of:   Year 1('08 - '09)  Year 2('09 - '10)  Year 3('10 - '11)  Year 4('11 - '12)

This setting searches across 2 academic years for 1 group of students.

6. After the page has loaded with your search selections, type your search terms into box and hit enter.

- Enter the **exact terms** you want to search. Do not use “and” or “or” in your search terms. This is a literal search and the system will search for exactly what you type, including spelling mistakes. For example, searching “platelet” will yield slightly different results from searching “platelets.”

7. Your results will be displayed at the bottom of the page.

- There is a button to Print & Export to Excel if you would like to export your results.
- You can click on the column headings to sort by a particular field. For example, to sort the results alphabetically by course, click Course Name and let the page reload. To sort the results by date, click Event Date and let the page reload.
- You can click on the specific *Course Name* to be taken to that main course page.
- You can click on the specific *Event Title* to be taken to the specific Navigator page where your search term appeared.

Search Term

Course Name	Event Title	Found In	Event Type	Event Date	Event Start Time	Event end Time	Event Time (in minutes)
Page 1 of 1 Total records: 4 << Prev 1 Next >>							
<a href="#"><u>Basic Science of Care (2009)</u></a>	<a href="#"><u>Use Case Scenario: Swine Flu Pandemic</u></a>	EventTitle	workshop	12/2/2009	10:00:00	11:50:00	110
<a href="#"><u>Basic Science of Care (2009)</u></a>	<a href="#"><u>Swine Flu Pandemic Expert Panel</u></a>	EventTitle	workshop	12/9/2009	10:45:00	11:45:00	60
<a href="#"><u>Medical Microbiology (2009)</u></a>	<a href="#"><u>Lecture #24: Immune Evasion Strategies I: Antigen...</u></a>	ObjectiveText	lecture	2/27/2009	09:10:00	10:10:00	60
<a href="#"><u>Preclerkship Course (2010)</u></a>	<a href="#"><u>Course Description</u></a>	PageKeywords	courseOther				60
Page 1 of 1 Total records: 4 << Prev 1 Next >>							

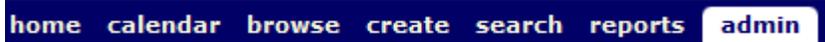
## Navigator – Curriculum Report

To generate a report of courses meeting pre-defined categories of information, follow these steps:

\* The *Curriculum Report* is different from a general search. These reports are structured and pre-designed to look at certain categories of information, i.e., metadata. Examples of metadata include LCME Standards and UPSOM Learning Objectives.

1. Log into [Navigator](#).

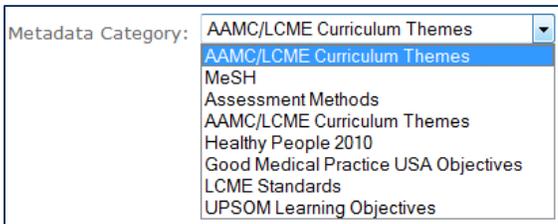
2. Go to the *admin* tab



3. Click *Curriculum Report* from the left menu.

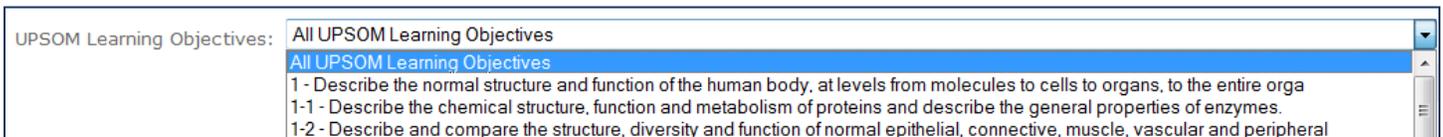
4. **\*Please be aware that this page must reload with each setting change. Please wait for the changes to load before generating a report.**

Select the *Metadata Category* from the drop-down box and allow the page to reload.



Metadata Category: AAMC/LCME Curriculum Themes  
AAMC/LCME Curriculum Themes  
MeSH  
Assessment Methods  
AAMC/LCME Curriculum Themes  
Healthy People 2010  
Good Medical Practice USA Objectives  
LCME Standards  
UPSOM Learning Objectives

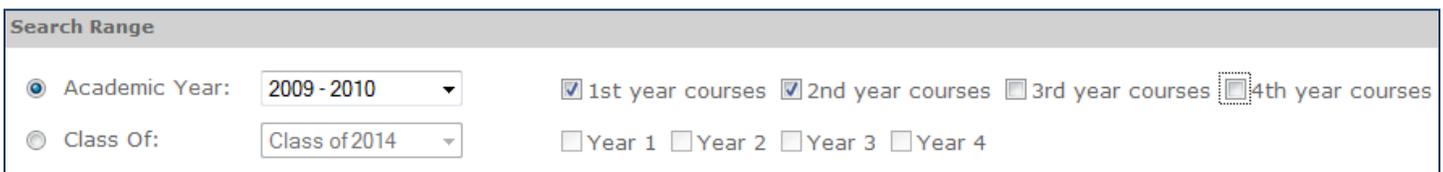
5. A secondary drop-down box will appear related specifically to the *Metadata Category* you selected. For example, if you select UPSOM Learning Objectives, you will be provided with a drop-down list of specific UPSOM Learning Objectives.



UPSOM Learning Objectives: All UPSOM Learning Objectives  
All UPSOM Learning Objectives  
1 - Describe the normal structure and function of the human body, at levels from molecules to cells to organs, to the entire orga  
1-1 - Describe the chemical structure, function and metabolism of proteins and describe the general properties of enzymes.  
1-2 - Describe and compare the structure, diversity and function of normal epithelial, connective, muscle, vascular and peripheral

6. Select *Report Type*. Select the time period/class to search. The *Search Range* defaults to the current academic year and all 4 levels of courses. You can change the academic year and narrow your courses to a specific year of study or search by a specific class of student.

- To search the 09-10 academic year and limit your search to 1<sup>st</sup> and 2<sup>nd</sup> year courses, enter the following:



**Search Range**

Academic Year: 2009 - 2010  1st year courses  2nd year courses  3rd year courses  4th year courses

Class Of: Class of 2014  Year 1  Year 2  Year 3  Year 4

If you do not get the results you expect from your academic year search, try searching the prior year.

- To search the 1<sup>st</sup> and 2<sup>nd</sup> year of courses for the graduating Class of 2012, enter the following:



**Search Range**

Academic Year: 2011 - 2012  1st year courses  2nd year courses  3rd year courses  4th year courses

Class Of: Class of 2012  Year 1('08 - '09)  Year 2('09 - '10)  Year 3('10 - '11)  Year 4('11 - '12)

This setting searches across 2 academic years for 1 group of students.

7. Select the *Course* to display in the report. If you have allowed the page to reload, the *Course* drop-down will display all of the courses that meet the criteria you entered above.

- Use the default *All Courses* to have all courses display in the report.

Course: All Courses ▼  
All Courses  
Medical Anatomy (2010)

8. Click *Generate Report*.

9. The report will display at the bottom of the page.

- There is a button to Print & Export to Excel if you would like to export your results.
- You can click on the column headings to sort by a particular field. For example, to sort the results alphabetically by course, click Course Name and let the page reload. To sort the results by date, click Event Date and let the page reload.
- You can click on the specific *Course Name* to be taken to that main course page.
- You can click on the specific *Event Title* to be taken to the specific Navigator page where your search term appeared.

Print & Export to Excel

Page 1 of 4 Total records: 110 << Prev 1 Next >>

Course Name	Event Title	Learning Objectives	Event Type	Event Date	Event Start Time	Event end Time	Event Time (in minutes)
<a href="#">Medical Anatomy (2010)</a>	<i>Medical Anatomy (2010) - Course level metadata instance</i>	1 - Describe the normal structure and function of the human body, at levels from molecules to cells to organs, to the entire organism.					0
<a href="#">Medical Anatomy (2010)</a>	<a href="#">Clinical Lecture: Life Without a Limb (Dillavou)</a>	1 - Describe the normal structure and function of the human body, at levels from molecules to cells to organs, to the entire organism.	lecture	10/6/2010	16:00:00	17:00:00	60
<a href="#">Medical Anatomy (2010)</a>	<a href="#">Exam II: The Head and Neck</a>	1 - Describe the normal structure and function of the human body, at levels from molecules to cells to organs, to the entire organism.	exam	9/27/2010	09:00:00	12:00:00	180
<a href="#">Medical Anatomy (2010)</a>	<a href="#">Lecture: The Back (Schumann)</a>	1 - Describe the normal structure and function of the human body, at levels from molecules to cells to organs, to the entire organism.	lecture	9/28/2010	09:00:00	10:00:00	60